|  |  |  |  |
| --- | --- | --- | --- |
| Form | 171-2 | **CIVIL AVIATION AUTHORITY****Directorate General for Civil Aviation Regulation** **Air Navigation Safety Department** |  |
| Revision | 02 |
| Date | 30 NOV 2024 |
| **Application for Flight Inspection Service Provider** **Documentation Checklist** |

|  |  |
| --- | --- |
| **Date (yyyy/mm/dd):**  | **Applicant Name:** |
| **Indicate if you are applying for Initial or Renewal Certificate** |
| [ ] **Initial** | [ ] **Renewal** | **If renewal, previous****expire date (yyyy/mm/dd):** |
| 1. **Checklist of Required Documentation for Initial Certificate**
 |
| Application Cover letter from the service provider's Chief Executive to DGCAR  |  |
| Filled Form 171-2 and Form 171-3 |  |
| Proof of application fee payment\* |  |
| Regulatory Compliance Statement  |  |
| Applicant Financial viability evidence |  |
| Applicant's Organization Exposition |  |
| Applicant Manual of Operation |  |
| CAA Country of Origin Accepted SMS and QMS manual |  |
| Applicant Flight Inspection Procedure/ Manual |  |
| Flight Inspection System Manual |  |
| Aircraft Characteristic information sheet |  |
| AOC/POC/SPO/similar certificate |  |
| Aircraft Registration, Aircraft Airworthiness Certificate, Radio License, A/C Insurance, Noise Certificate, A/C MEL |  |
| Valid License and Medical certificate for Flight Crew |  |
| Training Records of Flight Crew |  |
| Sample of conducted full Flight Inspection certificate and report (routine, special (if any) and Commissioning) for each equipment to be inspected  |  |
| Third Party Agreement, (if applicable) |  |
| Other documents as may be requested by DGCAR |  |
| 1. **Checklist of Required Documentation for Renewal Certificate**
 |
| Application Cover letter from the service provider's Chief Executive to DGCAR  |  |
| Filled Form 171-2 and Form 171-3 |  |
| Copy of previous Certificate |  |
| Proof of application fee payment\* |  |
| Regulatory Compliance Statement |  |
| Applicant Financial viability evidence |  |
| Aircraft Airworthiness Certificate, Radio License, A/C Insurance, Noise Certificate, A/C MEL |  |
| Valid License and Medical certificate for Flight Crew |  |
| Training Records of Flight Crew |  |
| Update on above Part A submitted document, if any |  |
| Other documents as may be requested by DGCAR |  |
| **Applicant Signature and Title** |
|  |

\* Application fee is non-refundable. Certification fee will be billed upon approval of application and prior to certificate issuance.