

	APPLICATION FOR MAINTENANCE/CAMO ORGANIZATION APPROVAL CERTIFICATE	Form	AWR 030
		Edition	Original
	Civil Aviation Authority - DGCAR	Revision	7
		Date	01/09/2020

Important: Please refer to Appendix 1 for Instructions to fill this FORM for CAA application requirements

1. Name of Organization :
2. Address(es) for which approval is sought/held:-
(a) Physical Address(es):
(b) Postal Address(es):
(c) Tel No. :
(d) Fax No. :
3. Name, Email & Designation of Coordinator:
4. Name of Chief Executive/Accountable Manager:

5. Reason for submission. Please tick (✓) where appropriate

<input type="checkbox"/> CAR 145 Application	<input type="checkbox"/> CAR- M Application	<input type="checkbox"/> Design Organization
<input type="checkbox"/> Initial Application	<input type="checkbox"/> Addition/change in rating	<input type="checkbox"/> Change in location/ Ownership
<input type="checkbox"/> New/addition of line stations	<input type="checkbox"/> Renewal (expiry date) : _____	
<input type="checkbox"/> Others/ Specify _____		

6. Is this company FAA/ EASA 145/Part- M /Local Authority CAA /Design Organization approved?

Yes No Approval Reference No. _____

7. Approval held by Civil Aviation Authority/other Authorities (Attach Copy)

8. Current CAA CAR 145/CAR-M /Design Organization approval No. _____

9. Expiry Date of Approval:

10. Exposition Rev No. Date of Revision:

11. Letter of Intent of Omani Operator : Yes No (attach a copy)

12. Maintenance Agreement with Omani Operator MOE/ CAME : Yes No (attach a copy)

13. Enclosures: Company Exposition Nominated person Manual /CAME
 AWR032/Form 4 Applicable Fee

14. Rating applied for /held (applicable to Aircraft, Engines, APU & Components)

Class	Rating (A1, A2,A3, A4)	Limitation (Type of aircraft with fitted engine)	Line and/or Base/Location	Omani Operator(s)
Aircraft				
Class	Rating	Limitation		
Engines	B1 Turbine (Quote engine type)			
	B2 Piston (Quote engine manufacturer or group or type)			
	B3 APU(Quote engine manufacturer or type)			
Class	Rating	Limitation (List aircraft type or aircraft manufacture or component manufacture or the particular component and or cross refer to a capability list in the exposition)		
Component Other Than Complete Engines Or APUs		Tick as applicable		
	C1 Air Cond.& Press.			
	C2 Auto Flight			
	C3 Comms.& Nav.			
	C4 Doors - Hatches			
	C5 Electrical Power			
	C6 Equipment			
	C7 Engine - APU			
	C8 Flight Controls			
	C9 Fuel Airframe			
	C10 Helicopter- Rotor			
	C11 Helicopter- Trans			
	C12 Hydraulics			
	C13 Instruments			
	C14 Landing Gear			
	C15 Oxygen			
	C16 Propellers			
	C17 Pneumatic			
	C18 Protection Ice/rain/fire			
	C19 Windows			
	C20 Structural			
	C21 Water Ballast			
C22 Propulsion				

Class	Rating	Limitation (Quote particular NDT Method)
Specialized Services	D1 Non Destructive Testing	
	Welding	
	Others	

15. Application for Line stations

Stations	Limitations (Type of aircraft with fitted engine)	Scope of Line Maintenance Work (Quote the type of check, refer to Appendix 1)	Omani Operator(s)

16. declaration

I hereby certify that I have been authorized by the organization identified in item (1) to make this application and that statements and attachment here to are true and correct to the best of my knowledge.

Full Name Date:

Signature :..... Stamp:

APPENDIX 1: INSTRUCTIONS TO COMPLETE THIS FORM 2

(Print or type) This Application Form when completed should be forwarded to the Flight Safety Department of DGCAR, Muscat, P. O. Box: 1, Code 111, C.P.O., Sultanate of Oman, and must be accompanied by the requirements stipulated in DGCAR CAR 145 and Civil Aviation Notice No. 3-22.

- 1) Under Item 1 of the application form, clearly print the name of the maintenance organization.
- 2) Item 2 is divided into four parts, (a) under physical address, please type the physical address of the main base of the organization. (b) Under postal address, type the postal address of the office where the Approval Certificate shall be posted. (c) Telephone number and (d) Fax number applies to the same office given under postal address.
- 3) With reference to item 3 of this application form, please mention the name and position and e-mail address of the person from the organization who shall be coordinating with the CAA to process this application.
- 4) Under Item 4, print the name of the Accountable Manager, adding an email address is optional
- 5) With reference to Item 5, tick the appropriate type of application, more than one box can be ticked.

Initial Application – when the organization is applying for the first time

Addition/change in rating - When an organization already holding CAA approval apply to add or change aircraft rating or engine rating or component maintenance rating or specialized service to their existing CAA approval.

Change in location/Ownership – When an organization already holding CAA approval applied to change their main base location or when there is a change in name of the organization.

New/addition of line stations – When an organization already holding CAA approval applying to add or change line station to their existing CAA approval.

Renewal - Application for every two years' renewal of the CAR 145/CAR M approval

Others – for occasions not covered above.

- 6) Under item 6, if the organization is EASA approved, write the EASA approval number in the space provided and attach EASA approval certificate.
- 7) Under item 7, attach copy of the National Authority and other authorities such as the FAA and Transport Canada.
- 8) Under item 8, for organization already holding CAA approval, write down the current CAA approval number and expiry date in the space provided.
- 9) With reference to item 9, for organization already holding CAA approval, write down the current MOE revision number and date.
- 10) When completing Item 15, please follow the following instructions:

Under Aircraft Class,

- a) Please type under the rating column A1, A2, A3 or A4 as applicable.
 - A1 Aeroplanes/Airships above 5,700 kgs
 - A2 Aeroplanes/Airships 5,700 kgs and below
 - A3 Helicopters
 - A4 aircraft other than A1, A2, or A3
- b) Under the limitation column, please list the individual type of aircraft with the fitted engine for which you are applying. This field shall be completed as per Aircraft Classification list.
- c) Under Line and/or base column, please type either line or base or both as applicable.
- d) Under Omani Operator(s) column, please mention the Omani operator to whom maintenance service is provided.

Please follow the following example styles when completing Item 15.

Class	Rating	Limitation	Line and or Base	Omani Operators
Aircraft	A1	A330-200 (PW 4000)	Line & Base	
	A1	A330-200 (RR Trent 700)	Line	

Under Engine Class List the type of engines for which you are applying for.

Under component other than complete engines or APUs class, Tick the components you are applying for, the limitation column is optional.

Under Specialized Services Class List the Non-Destructive Testing you are applying for

Under Line stations

- a) Please list the stations and the individual type of aircraft with the fitted Engine and the name of the Omani operator(s) to whom maintenance support is provided.
- b) Under the Scope of line maintenance work column, kindly indicate the type of check as per the following Limitations:

Type of Check	Limitations
L1	Preflight, Transit check including minor defects rectification
L2	L1 checks up to & including Daily check
L3	L2 checks up to & including Weekly/ Service check
L4	All line maintenance checks up to & including "A" Check

Note: Use extra sheets when completing the application, if required.

APPENDIX 2: CAA APPLICATION REQUIREMENTS

ISSUANCE OF CAR 145/ CAR M APPROVAL	
1	Submit an application request using CAA AWR030.
2	Submit Biographical details of senior staff Nominated using CAA Form AWR032
3	Omani organizations are required to submit their Company Exposition manual for CAA approval.
4	Foreign Organizations to submit their current National Maintenance Organization Approval / or EASA approval/ CAME
5	Subscribe to CAA Civil Aviation Regulations
6	Foreign Organizations are required to submit their exposition manual and CAA Supplement (If required by CAA) to the exposition manual.
7	A contract/an agreement between the maintenance organization AMO / CAMO and Omani operator to whom the service may be provided.
8	Audit by CAA Inspector(s). The CAA should audit your facility prior to granting CAR 145 approval for which prior notice shall be served. The audit expenses shall be paid directly to the CAA.
9	Furnish Issuance approval fee.

RENEWAL OF CAR 145 / CAR M APPROVAL	
1	Submit an application request using CAA Form AWR030.
2	Foreign Organizations to submit their current National Maintenance Organization Approval and/or EASA approval.
3	Audit by CAA Inspector(s). The CAA reserves the right to audit your facility and or station(s) if so warranted, at any time during the validity period of your approval for which prior notice shall be served. The audit expenses shall be paid directly to the CAA.
4	Furnish Renewal fee.

EXTENSION OF CAR 145/CAR M APPROVAL	
1	Submit an application request using CAA AWR030..
2	Foreign Organizations to submit their current National Maintenance Organization Approval and/or EASA approval.
3	Audit by CAA Inspector(s). The CAA reserves the right to audit your facility and or station(s) if so warranted, at any time during the validity period of your approval for which prior notice shall be served. The audit expenses shall be paid directly to the CAA.
4	A contract/an agreement between the maintenance organization AMO/ CAMO and Omani operator to whom the service may be provided.
5	Availability of certifying staff.
6	Aircraft Maintenance related documents.
7	Tools/Equipment/spares required performing maintenance.
8	Maintenance Staff aware of operator's procedures
9	Furnish extension fee only.
10	Once an extension is granted by the CAA, a revised CAA Supplement could be submitted (If required)