



**APPLICATION FOR ACCEPTANCE OF MODIFICATION
AND REPAIR**

Form	AWR 039
Issue	1
Revision	5
Date	14/02/2024

Civil Aviation Authority - DGCAR

1. Owner/Operator:

2. Address:

3. Aircraft:	Mark(s):	Model:
	Serial No:	Registration Mark:

4. Unit Identification:

Unit	Mark	Model	Serial N	Mod/Repair	
				Major	Minor
Airframe					
Power Plant					
Propeller					
Component					

5. Applicability

5.1 TC Holder	
5.2 Foreign Approval (If applicable)	

6. Certification Basis:

6-1 Original Certification	
6-2 Proposed Certification Basis	

6-3 Affected Documents (Tick the box (X)).

<input type="checkbox"/>	Structural Repair Manual	<input type="checkbox"/>	Electrical Load Analysis	<input type="checkbox"/>	Parts Manual
<input type="checkbox"/>	Aircraft Flight Manual	<input type="checkbox"/>	Wiring Diagram Manual	<input type="checkbox"/>	Radio License
<input type="checkbox"/>	Maintenance Schedule	<input type="checkbox"/>	Maintenance Manual	<input type="checkbox"/>	Noise /Emission
<input type="checkbox"/>	Certificate of Airworthiness	<input type="checkbox"/>	Weight and Balance Report	<input type="checkbox"/>	Others (to specify)

6-4 Weight and balance change:

Original	New	% Change

7. Description of work:

8. Assessments and attachments:

Notes:

- This form (in duplicate) must be submitted with one complete set of substantiation documents and a Covering Letter.
- An incomplete submission may delay the approval of the modification/Repair.
- The standard evaluation period is 30 days upon receipt of the application form.
- Depending on the complexity of the modification, the evaluation period of 30 days may be extended.
- If the modification/repair is major or uncommon, the applicant is advised to inform and involve Flight Safety Directorate at an early stage by first submitting a letter of intent in order to take the proper technical action.
- Flight Safety Director may require to witness the tests / On site presence, etc as part of the process to approve the modification/ Repair.

Declaration:

- (1) I have reviewed all the substantiation documents submitted herewith and found them to be complete.
- (2) I have checked all the technical requirement to ensure the continued airworthiness of the aircraft have been carried out and I fully concur with the recommendations/results from the tests.
- (3) I am satisfied that no aspect of the modification/Repair will comprise the airworthiness of the aircraft.

9. Applicant	Name	Telephone	Signature	Date
	Email:			

FOR CAA USE ONLY*if considered necessary;*

Performance Flight test	Compliance Check	Physical inspection of repair/ modification carried out,	Other requirement:
<input type="checkbox"/> Yes <input type="checkbox"/> No. <i>if Yes, Date</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No. <i>if Yes, Date</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No. <i>if Yes, Date</i>	

10. DGCAR Acceptance (FSD)

Accepted	Rejected	Remarks
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DGCAR Reference Letter:

Name	Signature & Date
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