**☐ Initial Approval of Initial Aircraft Type MEL ☐ Amendment Approval**

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| **Part 0. Reason(s) for submission (select as much as applicable):** |
| 1. **☐** New aircraft type:
2. **☐** MSNs to be introduced:
3. **☐** Due to change to MMEL
4. **☐** Due to change to CARs/CANs
5. **☐** Other (Please Specify): ………………………………………………………………………………………………………………………………….
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| **Part 1. Introduction** |
| The Applicant/Operator’s MEL and CDL are key safety assurance documents and shall be submitted to the Authority together with the completed Statement of Compliance Checklist during the initial certification and subsequent amendments of the MEL. Whenever there is an amendment, the operator will submit application, either due to Oman Civil Aviation Laws and Regulations, management of change, operations specific approvals, change in facilities, changes to the MMEL, Airworthiness Directives (AD), services or equipment, technology or procedures of an Operator in compliance with the requirements.The statement is in a form of a complete listing of all parts of the Civil Aviation Authority regulations CAR MEL and the applicable CAR OPS, CAR M and any other CAA directives. The Statement of Compliance Checklist shall be completed and submitted for approval. The Statement of Compliance Checklist completed by the operator shall indicate in the Manuals how the relevant applicable Regulations to the proposed operations have been addressed.The Applicant/Operator shall be in compliance with additional requirements with other regulations or specific approvals (e.g. ETOPS/EDTO, CAR-100 Safety Management System, Quality Management System etc.). It is therefore the CAA requirement for an Applicant/Operator to complete and sign the relevant comprehensive sets of compliance checklists and forms.All supporting documents related to Application for statement of compliance with CAR OPS and CAR-MEL shall be submitted to CAA Flight Safety Department/ Airworthiness Section including a copy of the latest version of the MMEL list. |
| **Part 2. Filling Instructions** |
| 1. Applicant/Operator (Accountable Manager/Delegated Personnel) is required to fill the following:
2. **Part 3.** ORGANISATION DETAILS
3. Applicant/Operator Manual Ref No.
4. **Part 4:** Operator to fill in Manual References
5. Applicant/Operator is to submit all supporting documentation related to the use of the MEL procedures which are further elaborated in other manuals e.g. OM-A, CSM or CAME etc.
6. **Part 4.** Operations Inspector(s) to fill column**.** S/US/NA/NC column (**S - Satisfactory; US - \*Unsatisfactory; NA-Not applicable; NC – Not Checked**)
7. **Part 4.** Airworthiness Inspector(S) to fill column**.** S/US column (**S - Satisfactory; US - \*Unsatisfactory; NA-Not applicable; NC – Not Checked**)
8. **PART 5** Operator Nominated Post Holders to Sign and date column, this is to certify the Operation Manuals comply with Civil Aviation Laws and Regulations (CARs)
9. Amended MEL MUST be submitted within 90 Days from receiving the updated MMEL
10. Approval of the MEL will be concluded within 30 days after submission to the CAA
11. For the MEL Approval fee please refer to CAN 1-06

***\*Note: Part 6.*** *If unsatisfactory, Inspector(s) shall mark X the box provided as**not approved and fill and sign the Deficiency Tracking and Review form (AOC-109 A - Deficiency Tracking and Review System), and send to the operator for corrective action.* *A signed copy must be retained by the FSD for the records with a review number/Version.* |
| **Part 3. Organisation Details** |
| **Organization & Trading Name (If any) or****Owner/Operator** |  | **Tel.: +968** |
| **Accountable Manager** |  | **Email** |
| **Aircraft Registration** |  |  |
| **Aircraft Type and Model(s)** |  |  |
| **Year of Manufacture** |  |  |
| **Aircraft MSN or Variant** |  |  |
| **New MMEL issued:** | **MMEL Revision No:** | **Date:** |
| **MEL Reference No:** | **MEL New Revision No:** | **Request Effective Date:** |

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| **Part 4. CAR MEL**  | **Manual Ref No.:** | **OPS****S, US, NA, NC** | **AIR****S, US, NA, NC** | **Remarks****Required Correction** |
| **SUBPART B– Requirements** |  |  |  |  |
| CAR MEL.001 Application |  |  |  |  |
| CAR MEL.002 General |  |  |  |  |
| CAR MEL.003 Applicability |  |  |  |  |
| CAR MEL.005 CAA Approval |  |  |  |  |
| CAR MEL.007 Amendment of MEL |  |  |  |  |
| CAR MEL.009 Content |  |  |  |  |
| CAR MEL.011 Rectification Intervals |  |  |  |  |
| CAR MEL.013 Rectification Interval Extension (RIE) |  |  |  |  |
| CAR MEL.015 Operational and Maintenance (O&M) Procedures |  |  |  |  |
| CAR MEL.016 Training Program |  |  |  |  |
| CAR MEL.017 Operations Outside the Constraints of the MEL |  |  |  |  |
| AMC to CAR MEL.002 (b) General |  |  |  |  |
| AMC to CAR MEL.005 (a) CAA Approval |  |  |  |  |
| AMC to CAR MEL.007 Amendment of MEL |  |  |  |  |
| AMC-1 to CAR MEL.009 (a) Content |  |  |  |  |
| AMC-2 to CAR MEL.009 (a) Content |  |  |  |  |
| AMC-3 to CAR MEL.009 (a) Content |  |  |  |  |
| AMC to CAR MEL.011 Rectification intervals (RI) |  |  |  |  |
| AMC-1 to CAR MEL.013 (a) Rectification Interval Extension (RIE) |  |  |  |  |
| AMC-2 to CAR MEL.013 (b) Rectification Interval Extension (RIE) |  |  |  |  |
| AMC-1 to CAR MEL.015 (a) Operational and Maintenance (O&M) Procedures |  |  |  |  |
| AMC-2 to CAR MEL.015 (b) Operational and Maintenance (O&M) Procedures |  |  |  |  |
| Appendix 1 – Sample of MEL Format |  |  |  |  |
| Appendix 2– Sample of MEL training syllabus |  |  |  |  |
| Appendix 3– MEL Operations Manual Amendment Guide |  |  |  |  |
| Cross Check OM /MEL operational requirements and alternative procedures and CAME.***\*Note: Operators to submit supporting document referencing and application.*** |  |  |  |  |
| **PART 5. OPERATOR USE ONLY** |  |  |
| **Nominated Postholder Operations Name** | **Signature** | **Date** |
|  |  |  |
| **Nominated Postholder CAMO Name** | **Signature** | **Date** |
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| **PART 6. FOR CAA USE ONLY** |
| **Title** | **Name of CAA Inspector** | **Signature** | **Date** |
| **FOI** |  |  |  |
| **AWI** |  |  |  |
| **GOI/DGI** |  |  |  |
| **CSI** |  |  |  |

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| **Approval Page Ref. No.** | **Results** | ☐ **Approved** | ☐ **Not Approved** |
| **Chief Operations Section (COS) Name** | **Signature** | **Date** |
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