



**Civil Aviation Authority - Sultanate of Oman**  
**Flight Safety Department - Personnel Licensing Section**  
**Instructor (FI, CRI & IRI) Assessment of Competence Report**  
 Instructor Certificate is Valid for 3 years

**A. Applicant Details.**

• Applicant name (First & surname)	
• Date of birth	
• License type & number	

**B. Instructor Assessment of Competence.**

• Purpose: Instructor rating	<input type="checkbox"/> Issuance	<input type="checkbox"/> Revalidation	<input type="checkbox"/> Renewal
• Instructor certificate type	<input type="checkbox"/> FI	<input type="checkbox"/> CRI	<input type="checkbox"/> IRI
• Aircraft category	<input type="checkbox"/> Airplane	<input type="checkbox"/> Helicopter	
• Class/type rating expiry date			
• Aircraft type			

**C. Applicant Declaration.**

• I declare that the information provided on this form is true to the best of my knowledge and belief.		
<b>Name</b>	<b>Signature</b>	<b>Date</b>

**D. ATO Head of Training Declaration (For rating issuance and renewal, for revalidation as applicable).**

• I certify that the above applicant has met CAR FCL requirements for instructor certificate:			
<input type="checkbox"/> Issuance.			
<input type="checkbox"/> Renewal.			
<input type="checkbox"/> Revalidation.			
<b>Name</b>	<b>Signature</b>	<b>Date</b>	<b>ATO Name</b>

**E. Flight Instructor Examiner (FIE) Declaration.**

• I confirm that:			
- Communication with the applicant can be established without language barriers;			
- I have received information from the applicant regarding his/her experience and instruction, and found that experience and instruction complying with the applicable requirements in CAR FCL			
- I have verified that, the applicant complies with all the qualification, training and experience requirements in CAR FCL for the issue, revalidation or renewal of the license, rating or certificate for which the skill test, proficiency check or assessment of competence is taken			
- I have made the applicant aware of the consequences of providing incomplete, inaccurate or false information related to their training and flight experience.			
- I have made the applicant aware of his or her right of appeal to the result of the skill test/proficiency check or assessment of competence.			
- The skill test/proficiency check or assessments of competence report shall include a copy of the examiner certificate containing the scope of his/her privileges as examiner in the case of skill tests, proficiency checks or assessments of competence			
<b>Examiner Name</b>	<b>License Number</b>	<b>Signature</b>	<b>Date</b>

**F. Assessment of Competence Details.**

• I certify that, I have conducted assessment of competence for Instructor rating:	<input type="checkbox"/> Issuance	<input type="checkbox"/> Revalidation	<input type="checkbox"/> Renewal
	<input type="checkbox"/> FI	<input type="checkbox"/> CRI	<input type="checkbox"/> IRI
• Aircraft/FSTD type & number	<input type="checkbox"/> Aircraft:	<input type="checkbox"/> FSTD:	
• Date of assessment			
• Duration of assessment			
• Assessment result	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed	
• Instructor rating validity date			
<input type="checkbox"/> Instructor rating invalid until successful completion of further assessment of competence - If failed for revalidation only			
<b>Examiner Name</b>	<b>License Number</b>	<b>Signature</b>	<b>Date</b>
• I acknowledge the result of the assessment of competence detailed above.			
<b>Applicant Name</b>	<b>Signature</b>	<b>Date</b>	



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• Examiner Report - Complete for Fail Only.

**AMC1 FCL.935 Assessment of competence.**  
GENERAL

- (a) The format and application form for the assessment of competence are determined by the CAA.
- (b) When an aircraft is used for the assessment, it should meet the requirements for training aircraft
- (c) If an aircraft is used for the test or check, the examiner acts as the PIC, except in circumstances agreed upon by the examiner when another instructor is designated as PIC for the flight.
- (d) During the assessment of competence, the applicant occupies the seat normally occupied by the instructor (instructors' seat if in an FSTD, or pilot seat if in an aircraft), except in the case of balloons. The examiner, another instructor or, for MPA in an FFS, a real crew member under instruction, functions as the 'student'. The applicant is required to explain the relevant exercises and to demonstrate their conduct to the 'student', where appropriate. Thereafter, the 'student' executes the same maneuvers (if the 'student' is the examiner or another instructor, this can include typical mistakes of inexperienced students). The applicant is expected to correct mistakes orally or, if necessary, by intervening physically.
- (e) The assessment of competence should also include additional demonstration exercises, as decided by the examiner and agreed upon with the applicant before the assessment. These additional exercises should be related to the training requirements for the applicable instructor certificate.
- (f) All relevant exercises should be completed within a period of 6 months. However, all exercises should, where possible, be completed on the same day. In principle, failure in any exercise requires a retest covering all exercises, with the exception of those that may be retaken separately. The examiner may terminate the assessment at any stage if they consider that a retest is required.

**AMC3 FCL.935 Assessment of competence.**

- (a) Content of the assessment for the FI
- (b) Section 1, the oral theoretical knowledge examination part of the assessment of competence, is for all FI and is subdivided into two parts:
  - (1) The applicant is required to give a lecture under test conditions to other 'student(s)', one of whom will be the examiner. The test lecture is to be selected from items of section 1. The amount of time for preparation of the test lecture is agreed upon beforehand with the examiner. Appropriate literature may be used by the applicant. The test lecture should not exceed 45 minutes;
  - (2) The applicant is tested orally by an examiner for knowledge of items of section 1 and the 'core instructor competencies: teaching and learning' content given in the instructor courses.
- (c) Sections 2, 3 and 5 are for all FIs. These sections comprise exercises to demonstrate the ability to be an FI (for example instructor demonstration exercises) chosen by the examiner from the flight syllabus of the FI training courses. The applicant is required to demonstrate FI abilities, including briefing, flight instruction and de-briefing.
- (d) Section 4 comprises additional instructor demonstration exercises for an FI for ME aircraft. This section, if applicable, is done in an ME aircraft, or an FFS or FNPT II simulating an ME aircraft. This section is completed in addition to sections 2, 3 and 5.



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- Applicant name (First & surname)
- Date of birth

No	Instructor (FI, CRI & IRI) Assessment of Competence Events	Result		Remarks
		Pass	Fail	

**Note:** The Training and Assessment of instructors should be made against the performance standards at Appendix A to this form "Instructor Competencies and Assessment" (see AMC1 FCL.920)

Insert examiner's initials

**SECTION 1 - Theoretical Knowledge**

1.1	Lecture. Lecture under test conditions to other 'student(s), the test lecture is to be selected from items of section 1.2			
1.2	Oral.			
1.2.1	Air law			
1.2.2	Aircraft general knowledge			
1.2.3	Flight performance and planning			
1.2.4	Human performance and limitations			
1.2.5	Meteorology			
1.2.6	Navigation			
1.2.7	Operational procedures			
1.2.8	Principles of flight			
1.2.9	Training administration			

**SECTION 2 - Preflight Briefing Sections (Select main exercises)**

2.1	Visual presentation			
2.2	Technical accuracy			
2.3	Clarity of explanation			
2.4	Clarity of speech			
2.5	Instructional technique			
2.6	Use of models and aids			
2.7	Student participation			

**SECTION 3 - Flight (Select main exercises)**

3.1	Arrangement of demo			
3.2	Synchronization of speech with demo			
3.3	Correction of faults			
3.4	Aircraft handling			
3.5	Instructional technique			
3.6	General airmanship and safety			
3.7	Positioning and use of airspace			

**SECTION 4 - ME Exercises (If applicable)**

4.1	Actions following an engine failure shortly after take-off			
4.2	SE approach and go-around			
4.3	SE approach and landing			

**SECTION 5 - Post Flight Debriefing**

5.1	Visual presentation			
5.2	Technical accuracy			
5.3	Clarity of explanation			
5.4	Clarity of speech			
5.5	Instructional technique			
5.6	Use of models and aids			
5.7	Student participation			

Appendix A - AMC1 FCL.920 Instructor competencies and assessment.

Competencies	Performance	Knowledge	Remarks
1 <b>Prepare resources</b>	- Ensures adequate facilities; - Prepares briefing material; - Manages available tools; - Plans training within the training envelope of the training platform, as determined by the ATO	- Understand objectives; - Available tools; - Competency-based training methods; - Understands the training envelope of the training platform, as determined by the ATO	
2 <b>Create a climate conducive to learning</b>	- Establishes credentials, role model's appropriate behavior; - Clarifies roles; - States objectives; - Ascertains and supports student pilot's needs	- Barriers to learning; - Earning styles.	
3 <b>Present knowledge</b>	- Communicates clearly; - Creates and sustains realism; - Looks for training opportunities.	- Teaching methods	-
4 <b>Integrate TEM and CRM</b>	- Makes TEM and CRM links with technical training; - For airplanes: makes upset prevention links with technical training.	- TEM and CRM; - Causes and countermeasures against undesired aircraft	
5 <b>Manage time to achieve training objectives</b>	- Allocates the appropriate time to achieve competency objective.	- Syllabus time allocation	-
6 <b>Facilitate learning</b>	- Encourages trainee participation; - Shows motivating, patient, confident and assertive manner; - Conducts one-to-one coaching; - Encourages mutual support.	- Facilitation; - How to give constructive feedback - How to encourage trainees to ask -questions and seek	
7 <b>Assesses trainee performance</b>	- Assesses and encourages trainee self-assessment of performance against competency standards; - Makes assessment decision and provides clear feedback; - Observes CRM behavior.	- Observation techniques; - Methods for recording observations	
8 <b>Monitor and review progress</b>	- Compares individual outcomes to defined objectives; - Identifies individual differences in learning rates; - Applies appropriate corrective action.	- Learning styles; - Strategies for training adaptation to meet individual needs	
9 <b>Evaluate training sessions</b>	- Elicits feedback from student pilots; - Tracks training session processes against competence criteria; - Keeps appropriate records.	- Competency unit and associated elements; - Performance criteria. - Phase training objectives;	
1 <b>Report outcome</b>	- Reports accurately using only observed actions and events.	- Individual versus systemic weaknesses	