|  |  |  |  |
| --- | --- | --- | --- |
| Form | 171-4 | **CIVIL AVIATION AUTHORITY****Directorate General for Civil Aviation Regulation** **Air Navigation Safety Department** |  |
| Revision | 01 |
| Date | 30 NOV 2024 |
| **Application for BRA Infringement Study Service Provider****Documentation Checklist** |

|  |  |
| --- | --- |
| **Date (yyyy/mm/dd):**  | **Applicant Name:** |
| **Indicate if you are applying for Initial or Renewal Certificate** |
| **Initial:** [ ]  | **Renewal:** [ ]  | **If renewal, previous****expire date (yyyy/mm/dd):** |

|  |
| --- |
| 1. **Checklist of Required Documentation for Initial Approval**
 |
| Application Cover Letter from the service provider’s CEO to DGCAR |  |
| Filled Form 171-4 and 171-5 |  |
| Proof of application fee payment\* |  |
| Regulatory compliance statement form  |  |
| Applicant organization exposition including Organization Chart included subcontractor name (if any) |  |
| Written statement (resume) sets out the name(s), qualification and relevant training and experience of the individual(s) who conduct the aeronautical study with respect to Obstacle control, Navigation Aid safeguarding, Electromagnetic Compatibility (EMC) and Electromagnetic Interference (EMI), CNS engineering analysis, Hazard Identification and Safety risk assessment and Aviation environment |  |
| Copy of all the supporting documents such as diplomas/degree, certificates of the relevant training mentioned in the above resume, professional references, if any) |  |
| List of all the Tools (hardware and software) that will be used in carrying out BRA Infringement study |  |
| Manual of proposed software to conduct BRA Infringement study |  |
| Sample of conducted BRA Infringement study report within last 5 years. |  |
| Written statement ensuring that Quality Management System including Software Quality Management has been implemented (Accredited to an ISO Certificate will be additional benefit) |  |
| ISO Certificate for Quality Management System, if any. |  |
| 1. **Checklist of Required Documentation for Renewal Approval**
 |
| Application Cover Letter from the service provider’s CEO to DGCAR |  |
| Filled Form 171-4 and 171-5 |  |
| Copy of Previous Certificate |  |
| Proof of application fee payment\* |  |
| Regulatory compliance statement |  |
| Applicant organization exposition including Organization Chart included subcontractor name (if any) |  |
| Written statement (resume) sets out the name(s), qualification and relevant training and experience of the individual(s) who conduct the aeronautical study with respect to Obstacle control, Navigation Aid safeguarding, Electromagnetic Compatibility (EMC) and Electromagnetic Interference (EMI), CNS engineering analysis, Hazard Identification and Safety risk assessment and Aviation environment |  |
| Copy of all the supporting documents such as diplomas/degree, certificates of the relevant training mentioned in the above resume, professional references, if any) |  |
| Update on description of tools and Manual of proposed software, if any |  |
| **Applicant Remarks and/or Questions** |
|  |

\* Application fee is non-refundable. Certification fee will be billed upon approval of application and prior to certificate issuance.